

Republic of the Philippines  
City of San Carlos  
Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 9-25-04-0702

Page 1 of 2

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

ITEM #	QTY.	UNIT	ARTICLES	U PRICE	TOTAL
<b>Delivery Term: (All Lots) 15 Working Days upon receipt of P.O.</b>					
1	600	pcs	<b>Lot I</b> Cord Clamp		
1	3000	pcs	<b>Lot II</b> Digital Thermometer with extra battery		
1	6000	pcs	<b>Lot III</b> Disposable Needle G. 23 1"		
1	150	box	<b>Lot IV</b> Examination Gloves (Small) Powder Free, Latex 100 pcs per box		
1	300	box	<b>Lot V</b> Examination Gloves (Medium) Powder Free, Latex 100 pcs per box		
1	200	box	<b>Lot VI</b> Examination Gloves (Large) Powder Free, Latex 100 pcs per box		
1	200	pcs	<b>Lot VII</b> FBC 2 way FR 18		
1	2000	pcs	<b>Lot VIII</b> Heparin Lock		
1	1200	pcs	<b>Lot IX</b> IV. Catheter G. 24		
1	2000	pcs	<b>Lot X</b> Nebulizer Tube Set with Mask Pedia		
1	400	pcs	<b>Lot XI</b> Nelaton FR 10		

**Lot XII**  
Oxygen Canula (Adult)

**Lot XIII**  
Oxygen Canula (Neonate)

**Lot XIV**  
Oxygen Canula with Mask (Adult)

**Lot XV**  
Plaster 1 Hypo Allergenic

**Lot XVI**  
Polypropylene (Prolene) Mesh 3x6

**Lot XVII**  
Povidone Iodine 10% 60ml Solution Bottle

**Lot XVIII**  
Sterilization Pouches 100cm x 100 cm

1. Must submit a copy of CPR/CMDN/CMDR/COE during the bidding.
2. Must submit a sample of their products offered during the bidding or within seven (7) working days thereafter except for suppliers who have delivered the same brand to San Carlos City Hospital.  
Expiration date of samples must be at least 2 years.
3. Product offered must have at least 2 years expiration date from date of delivery.  
Winning supplier must provide a guarantee letter to pull-out and replace near expiry items 3 months prior to expiration date once the delivered item has less than 2 years expiration date from delivery date.
4. Must submit License to Operate (LTO) issued by FDA.

For use of San Carlos City Hospital.

TOTAL

Form & Amount  
of Bid Security

INSTRUCTION TO BIDDERS

**PURCHASE REQUEST NO** : 9-25-04-0702 **DATE** : April 14, 2025

**PURPOSE:** FOR USE OF SAN CARLOS CITY HOSPITAL.

**OFFICE :** CITY HOSPITAL

**DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS** : 1:30 P.M. , May 13, 2025

**PLACE** : BAC Secretariat Office/CMO Extension Office

		<u>AMOUNT OF CONTRACT</u>		<u>BID SECURITY</u>
			Cash/ Manager's Check/ Bank Draft/Guarantee (2% of ABC)	Surety Bond (5% of ABC)
Lot 1	:	3,000.00	:	60.00
Lot 2	:	225,000.00	:	4,500.00
Lot 3	:	30,000.00	:	600.00
Lot 4	:	33,000.00	:	660.00
Lot 5	:	66,000.00	:	1,320.00
Lot 6	:	44,000.00	:	880.00
Lot 7	:	7,000.00	:	140.00
Lot 8	:	100,000.00	:	2,000.00
Lot 9	:	18,000.00	:	360.00
Lot 10	:	120,000.00	:	2,400.00
Lot 11	:	4,000.00	:	80.00
Lot 12	:	22,000.00	:	440.00
Lot 13	:	6,000.00	:	120.00
Lot 14	:	11,000.00	:	220.00
Lot 15	:	45,000.00	:	900.00
Lot 16	:	33,000.00	:	660.00
Lot 17	:	27,000.00	:	540.00
Lot 18	:	170,000.00	:	3,400.00

TERMS & CONDITIONS

1. The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City.

b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.

c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.

d) Any combination of the foregoing

e) Bid Securing Declaration

: Two percent (2%) of the ABC (See above)

: Two percent (2%) of the ABC (See above)

: Five percent (5%) of the ABC (See above)

: Proportionate to share form with respect to total amount of security

2. Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of ( per City Ordinance No. 23-21, Series of 2023.)

P 1,000.00
3. Sample or Brochures of the materials (if required) shall be attached to the bid documents.
4. Your price offer must be valid for 120 calendar days.
5. Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
6. Submit Omnibus Sworn Statement duly notarized, together with your bid.
7. The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
8. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD  
**ATTY. MA. CHAT H. DELIMA-CORDERO**  
City Gov't Dept. Head I-OHRM / BAC Chairman  
BIDS & AWARDS COMMITTEE